

**MILL VALLEY BICYCLE & PEDESTRIAN ADVISORY COMMITTEE
MINUTES**

**February 13, 2013
7:00 PM – 8:30 PM**

**Upstairs Conference Room
MILL VALLEY CITY HALL
26 Corte Madera Avenue
Mill Valley, CA 94941**

Committee Members: David Griffis (Chair), Bob Gordon (Vice Chair), Elisabeth Thomas-Matej, Carl Weissensee, and Tricia Satake

Also Present: Public Works Director Jill Barnes, Senior Civil Engineer Dan Hughes, Associate Engineer Cecilia Zamora, Parks Operations Superintendent Rick Misuraca, Police Chief Angel Bernal, Transportation Consultant David Parisi, and Council member Stephanie Moulton-Peters

A. CALL TO ORDER

Chair Griffis opened the public hearing at 7:03 PM

B. APPROVAL OF MINUTES

1. Approval of December 12, 2012 Meeting Minutes, 5/0

C. PUBLIC OPEN TIME

Jacqueline Zimmer Johnson, 7 year resident and cyclist, lives on Throckmorton. Regarding the 2040 Plan, she would like to see bike parking available at all community events, and asked BPAC members to get behind her in support of this effort. She volunteered her services to that end (415-480-4668).

She also expressed grave concern for her safety as a cyclist when traveling on Miller Avenue, mentioning two close calls just that morning. The condition of the road is namely to blame and she believes the onerous is on the City to remedy the situation. She would like to see the right hand land in both directions become a bike first lane along with strategic signing. She would like to see the process sped up.

Public Works Director Barnes made a quick announcement. She thanked Senior Engineer Dan Hughes for helping with BPAC over the past year. The City needs Hughes to focus on planning review projects as the economy is proving to be on an uptick. This is likely Dan's last meeting. Members all thanked Dan for his work and participation.

D. OLD BUSINESS

Associate Engineer Zamora gave an update on County kiosks. The County has not identified locations for kiosks along the Mill Valley/Sausalito path yet. But, they will not be installing kiosks at Sycamore or Roque Moraes. Almonte is a possibility – with three locations in mind, with one location possibly being a pilot location. They do not have prototypes yet, so they might not be available to do a presentation at the next BPAC meeting.

Associate Engineer Zamora agreed to find out more details about County map signs that are already being utilized in locations throughout southern Marin.

Possible locations for the Mill Valley kiosks were presented by Zamora on 11x17 maps. Two locations were discussed. Both locations are at the Sycamore Ave intersection, which are in City right-of-way. Zamora checked with County about the intersection of Roque Moraes but the County is not going to grant an encroachment at this time.

The members reviewed the proposed designs and provided comments. All members agreed that location A has site line conflicts, and that it is in a busy, congested area. The bottom option (location B) is preferred because it's off the grass and off the path. The County is planning an upcoming pavement improvement at this location and Scott Schneider may be at April meeting to discuss. A suggestion to avoid irrigation range was made, foundation materials were discussed by Rick Misuraca.

The members reviewed the limits of the MCBC Map and gave suggestions on elements that could be added to it. Public Works Director Jill Barnes and members suggested the use of call-outs to identify no shoulder routes, blind curves, suggested route for families, steep routes, etc. Member Carl Weissensee pointed out that the map legend already identified primary and secondary routes in the map (primary is solid green, secondary is dashed). Senior Engineer Hughes suggested that call-outs to the border of the map could point to difficult, moderate, and easy routes. Director Barnes shared that she would like to look into the type of call-outs and have the City Attorney review them as well. Mill Valley resident Jeff Pessa asked about a clear route to Muir Woods. Member Thomas-Matej mentioned that maybe the Kiosk at Almonte could include that information. BPAC Chair Griffis mentioned that there is no real route to Muir Woods and thus it cannot be addressed at this meeting, that there is no real solution, but there have been conversations about it.

Council Member Moulton-Peters talked about her conversation with the City Manager of Sausalito regarding tourists going to Muir Wood and their safety. The City Manager recommended talking to the police chief and CHP about enforcement to stop tourists and tourists companies from using those routes. Moulton-Peters asked Police Chief Bernard if enforcement was possible and if the police have any role in saying when things are not safe. Chief Bernard said that he could talk to CHP, but that this would

bring conflicts because experience riders are allowed, for example, in mountains areas. Enforcement about dangerous situations would be best.

Members discussed elements that could be added to second panel of the kiosk map. They talked about miles and kilometers in grades for tourists, advisories, routes not recommended for families, profiles, Muir Woods transit, Muir Woods shuttle at 101, new bike racks. Senior Engineer Hughes asked if the discussion was for this project or future additions. Member Weissensee commented that pilot map will be removable and should be a pilot and adding more elements would delay the process. Prices for one sided versus two sided panels were discussed. Associate Engineer Zamora suggested ordering one panel with the map and ordering the second panel in the future. Resident Pessa suggested adding a Scan element for cell phones to the panel so more information could be shared, and it could be updated. To create it you can use an application that creates the QR Code; this information can be shared with Blazing Saddles so they can use the information as well.

Senior Engineer Hughes asked the BPAC to give staff direction on final decisions on Kiosk plan. Member Thomas-Matej summarized final decisions: kiosk location on more southern end, no roof design, single panel option with possibility to add a second panel in the future, Map limits are okay, 24x48 size. Member Thomas-Matej asked for the Corte Madera call-out shown in the map to be relocated and in line with Meadowsweet.

D. NEW BUSINESS

1. Presentation by David Parisi, Transportation Consultant (flyer in packet) on bike corrals. Bike corrals take one or two spaces, off sidewalk, visible and safe. There are economic benefits. A maintenance agreement with businesses would be necessary for those who apply for bike corral permits. We need to develop design guidelines, maintenance and liability waivers - prototypes already developed. Creation of subcommittee to help with this is recommended. Beer Works is very interested. Other possible locations include Pete's and TAM Bikes. A packet should be created, and we should make one bike corral first as a pilot in a downtown location. A suggestion on private off street parking space was made but no as beneficial because cyclists need to see bikes and maintenance needs to be made by the businesses. Many members volunteered to work on this project. Parallel spaces work much better than head-in because head-in, for example at Pete's, would really require two spaces to work in this location. Permanent bike locks were discussed.
2. Review of existing work plan. BPAC Chair Griffis asked about how we can encourage walking and biking; should we get Parks and Recreation involved in the way of outreach. He suggested bike racks at various parks to encourage more biking to soccer practice, after school programs, etc. instead of just car-pooling. Permits that are issued to user groups where parking is an issue, it's not too late to also add "consider biking to reduce congestion." Suggestion to make this an action item.

Committee Member Thomas-Matej discussed promoting education about cargo bikes by means of a video. A suggestion was made to do research and interview candidates for videographers.

BPAC Chair Griffis discussed goals for developing safe routes to school: make dedicated bike lanes to school. He asked about using efforts already developed by SR2S task force. Council Member Moulton-Peters will share drafts with the BPAC. Member Satake asked about establishing routes like it was done in Fairfax designated school route project presented by David Parisi at previous BPAC meeting; Chair Griffis talked about ideas on steps the BPAC could be taking to establish the routes and signage; Member Thomas-Matej asked Council Member Moulton-Peters to help her locate a copy of the map done at the start of safe routes developed 12 years ago. It might take some time to recover this map.

Chair Griffis asked Director Barnes if an item could be added to the work plan to “Establish bike routes.” Examples included Community Center to Downtown, or Edna Maguire to Downtown – what is our official bike route? Public Works Director Barnes said the primary routes are already identified in the Bike and Ped Plan. It would be necessary to identify the safe routes and this would need to be run through the City attorney. Council Member Moulton-Peters stated that liability issues have already been overcome. Primary routes have been identified but it makes sense to add the secondary routes and neighborhoods should be involved.

A recommendation for signs on Sycamore giving kids priority was suggested.

Committee Member Thomas-Matej suggested a pamphlet that illustrated how putting larger fenders on a bike during the rainy season would benefit the rider.

City planning and infrastructure: an SLPs handout was reviewed. It was suggested to change “Top 25” to “Prioritized SLPs”.

Parks Operations Superintendent Misuraca discussed 2009 colored map developed with Victoria Talkington – green completed, red are taken off list. Parks Operations Superintendent Misuraca pointed out that he is the last resource who is familiar with the list and now he is retiring.

Misuraca reviewed two year capital improvement projects: \$10k for repairs and surveys, \$10k for volunteers, 10k for design - SLP 230 for Gardener steps available July 2013. In the 3rd year, there are place holders although not funded yet. It may change due to more focus on SLPs. The developers of the list had in mind: fire evacuation routes, safe routes to school and City infrastructure.

Member asked: How can we get more SLPs developed? Parks Operations Superintendent Misuraca suggested that the momentum needs to keep going; work on prioritizing the top 5 of the top 20, for example, then fund and then develop them. Parks Operations Superintendent Misuraca volunteered his help to continue going forward with the development of the SLPs.

Council Member Moulton Peters asked if the Parks Commission should be part of the plan in the future in conjunction with BPAC for developing steps. Council Member Moulton-Peters suggested that every year one new construction step be built.

Director Barnes pointed out that some of the SLPs that are labeled “for study” are questionable as to whether or not we have the straight pedigree. It’s a dream list but it needs to be studied for absolute ownership determination. SLPs 167 and 180, although in red, are being studied. They are important paths for evacuation purposes along the middle ridge. Parks Operations Superintendent Misuraca recommended efforts to continue pushing these two through.

A member suggested choosing another SLP in the interim while these two are being sorted out legally. Group agreed to pick one SLP per year to develop.

Parks Operations Superintendent Misuraca discussed the possibility of using the fallen milled eucalyptus trees as ties which do not involve capital improvement funds. Parks Operations Superintendent Misuraca will identify the ones that could be used with this technique.

The BPAC will continue reviewing the 2013 work plan on the next BPAC meeting.

3. Public Education – links in packet. Committee Member Thomas-Matej recommended continuing to look into this. This item will continue on the next BPAC meeting.

Motion to adjourn at 9:00 pm.