CONSTRUCTION AND DEMOLITION WASTE MANAGEMENT PLAN

Projects exempt from WMP:
- ❑ Re-roofing
- ❑ Drywall
- ❑ Window Replacement
- ❑ Under 500 sq. ft. of area
- ❑ Deconstruction
- ❑ Seismic Tie-Down
- ❑ Installation/Replacement of Shelves

Part 1: Project Information

If using a debris box: Mill Valley Refuse and Grange Debris Box are the City's Franchised Waste Haulers (you must inform them that the debris is for recycling and request written evidence of the size and number of containers that are hauled, and which local, approved facility received the contents.)*

Permit Number _____ Job Address _____

Owner _____ Contractor _____ Phone _____

Square footage of project _____ Waste Hauler _____

Recycling/Reuse facility where material will be taken: _____

Type of Project: ❑ New Construction ❑ Demolition ❑ Remodel

Type of Construction (wood frame, concrete, steel, etc.) _____

Part 2: Construction & Demolition Material Generation and Recycling Verification

1. Total Volume or weight of construction or demolition debris:

Estimated _____ Final _____

2. Facility/Facilities receiving materials: (Please submit receipts for compliance verification)

Name of Facility _____

Final Inspection/Occupancy will not be granted until this form is submitted with attached receipts, and approved by the Building Department.

Office use only:
Compliance Verified by: *Date:*

Construction & Demolition Waste Generation Guide
Use the following conversion factors when completing the WMP Plan and Disposal Report.

Conversion Rate Table:

Conversion factors:		Approximate Waste Generated
New Construction	4	Pounds per square foot
Remodeling	40	Pounds per square foot
Demolition	70	Pounds per square foot
Demolition, including foundation	100	Pounds per square foot

These figures are only to be used as a guide for your WMP. The actual numbers may vary. Use the actual numbers for your project when completing the "Final" section of Part 2: #1.

*** See Separate Handout for List of Approved Facilities**

INSTRUCTIONS

The City of Mill Valley requires a waste management plan as a condition of construction and demolition permits (Ordinance No. 1253). Most materials discarded at construction sites can be reused or recycled. Recycling reduces disposal costs and saves resources. The City of Mill Valley encourages efforts made by contractors to responsibly manage construction and demolition waste by diverting it from the landfills and directing it to an appropriate facility for recycling, salvage or reuse. **The required goal is to reuse or recycle at least 80% of project waste.**

Follow the steps below if your project is required to divert C&D debris. If you have any questions regarding this form, or the C&D Waste Recovery Ordinance, please call Dan Martin at the City of Mill Valley Building Department at (415) 388-4033.

Step 1

Complete and submit this Waste Management Plan (WMP) form with your building permit application. The WMP indicates the estimated quantities of C&D debris generated at your project site, the estimated quantities of materials reused, recycled, and/or disposed of, and the reuse, recycling, and disposal facilities and service providers you plan to use. If you use a debris box, you do not need to generate this information, but verification of recycling by the waste disposal provider is required.

Step 2

If you use a debris box:

If Mill Valley Refuse is the provider, they will provide a verification form when you order your debris box(es). This form must be signed by an employee of Mill Valley Refuse and provided to the Building Department before a permit can be issued.

If Grange is the waste disposal provider, we have a standard in-house form that we provide.

Please be aware that with either provider you choose, receipts from the recycling facility verifying that a minimum of 80% of the waste was recycled will be required before we will grant final approval of the project.

***If you do <u>not</u> use a debris box*:**

During construction/demolition, gather data for your Final WMP. You are required to keep all weight tags, gate receipts, and/or invoices necessary to document actual quantities of materials generated, reused, recycled, and/or disposed of throughout your project, as well as facilities or service providers used.

Step 3

***If you use a debris box*:**

Submit receipts that demonstrate construction waste was recycled.

***If you do <u>not</u> use a debris box*:**

Complete and submit the final WMP numbers. Unlike the preliminary Waste Management Plan, which is an estimate, the Final WMP numbers document your actual C&D Waste tonnages. You will need to attach all documentation gathered in Step 2 to the Final WMP.

Step 4

The City will release your project for Final Inspection if you have diverted at least 80% of the C&D waste.

Certified Construction and Demolition Facility List

Following solicitation, site inspections, and a certification process the list of Certified Construction and Demolition (C&D) Facilities was approved by the Marin County Hazardous and Solid Waste Management Joint Powers Authority's (JPA) Board of Directors at their January 26, 2012 meeting. The list of facilities that meet the criteria of the JPA's Model C&D Ordinance is as follows:

This list will be updated on a regular basis. Please contact the Marin County Hazardous and Solid Waste Joint Powers Authority at (415) 473-6647 to ensure you have the most recent version.

Full Certification Facilities:

Marin Resource Recovery Center
565 Jacoby Street
San Rafael
(415) 485-5646

Redwood Landfill and Recycling Center
8950 Redwood Highway
Novato
(415) 892-2851

West Contra Costa Sanitary Landfill
1 Parr Boulevard
Richmond
(510) 970-7246

Windsor Material Recovery Facility
590 Caletti Avenue
Windsor
(707) 838-2597

Commercial Waste & Recycling, LLC
725 Independent Road
Oakland, CA 94621
(510) 636-0852

Davis Street Transfer Station
2615 Davis Street
San Leandro, CA 94577
(510) 563-4214

Devlin Road Recycling and Transfer Facility
889 Devlin Road
American Canyon
(707) 256-3500 x1222

Administrative Facilities*:

The Away Station
109 Broadway Boulevard
Fairfax, CA 94930
(415) 453-4221

Building Resources
701 Amador Street
San Francisco
(415) 285-7814

Daniel O. Davis, Inc.
1051 Todd Road
Santa Rosa
(707) 585-1903

Heritage Salvage
1473 Petaluma Boulevard South
Petaluma
(707) 762-6277

Urban One
900 Murray Street
Berkeley
(510) 914-2701

*Facilities that do not have solid waste permits and handle only source separated non-solid waste materials.

DEBRIS BOX RECYCLING VERIFICATION FORM

GRANGE DEBRIS BOX CO, INC.
200 TAMAL VISTA BLVD., BLDG. 200, SUITE 115
CORTE MADERA, CA 94925

415-456-2712

Name of Contractor or Property Owner:_____

has requested that all debris boxes coming from the construction site at:

Property Address:_____ Permit #:_____

will be recycled according to the local ordinance and permit requirements. GRANGE DEBRIS BOX CO, INC. verifies that all debris boxes from the above site will be taken to a waste management facility approved by the Marin County Hazardous and Solid Waste Joint Powers Authority, and dump receipts will be supplied upon request to the contractor as proof that each debris box has been taken to a JPA approved recycling facility.

Authorized Signer:_____, Grange Debris Box Co., Inc.

MILL VALLEY REFUSE SERVICE, INC.
P.O. BOX 3557 - SAN RAFAEL, CALIFORNIA 94912-3557
PHONE (415) 457-9760 FAX (415) 457-3003

Debris Box Recycling Verification Form

_____ has requested that all debris boxes coming from the construction site at _____

_____

will be recycled according to local ordinance and permit requirements. Mill Valley Refuse Service verifies that all debris boxes from the above site will be taken to the Marin Resource Recovery Center, and dump receipts will be supplied upon request to the contractor by MVRS as proof that each debris box has been taken to an approved recycling facility.

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