

# SEWERAGE AGENCY OF SOUTHERN MARIN

## *Minutes*

BOARD OF COMMISSIONERS

September 19, 2013

### **Call to order and roll call**

President Kious called the meeting to order at 7:00pm

Members present: Andrew Berman, Pedro Femenia, Bruce Abbott, Einar Asbo, Kevin Reilly

Members Absent: Lew Kious

Others present: Staff: Mark Grushayev, Jill Barnes, Chris Monti, Mike Curran, Eric Erickson

District Managers: Bonner Beuhler, Tom Roberts

Public: Betsy Bikle (Stream Keepers)

### **Approval of Agenda**

Action: M/S Femenia/Asbo to approve the Agenda and carried on a vote of 6 to 0.

### **Public open time**

There were no comments received from the public.

### **Consent Calendar**

#### *1. Consideration of the Minutes*

At this time Commissioner Femenia asked a question that was asked of him by his alternate at the August Board Meeting: Does the City of Mill Valley hold the responsibility for pensions? The answer is yes.

#### *2. Wastewater Treatment Plant Manager's Report*

M. Grushayev reported that the plant has been stable with regular flows at this time. Issues include work on the current eight Capital Improvement Projects. He emphasized three of the most critical and expensive projects: 1) Cleaning and repairing of the digesters, 2) A failing drive for the clarifier, and 3) The failing electrical system including an outdated back-up generator. J. Barnes explained that the electrical report is under review by staff and will be presented at a future Board meeting. The findings of this report will be included in the Master Plan study to evaluate the identified electrical upgrade in this recent report with other priorities identified in the Master Plan. This is currently in progress.

Action: The Consent Calendar was then approved.

**Budgeted FY 2012-13 Member Agency Assessments in Excess of the Approved 2010 Long Range Plan**

City of Mill Valley Finance Director E. Erickson presented his report. The 2010 Long Range Plan allowed for 10% assessment increase for Fiscal Year 2012-13, but the Board approved a 15% increase for that year for a total of \$167,608 over what was allowed according to the plan. The presented alternatives are 1) to take no action and allow the additional revenue to remain in the fund balance or 2) to authorize the revenue to be placed in a designated reserve for specific use or 3) to distribute the additional revenue to the member agencies in the form of a cash distribution or credit. After discussion, it was decided, to act on Option Three.

Action: M/S Abbott/Asbo to distribute the additional assessment revenue by way of a credit against the 2013-14 assessment. The motion was carried 5 to 1.

**Future Agenda Items**

Commissioner Abbott brought up the topic of a lateral ordinance and suggested it should fall under the Commissioner's Open Time.

**Commissioner's Open Time**

Commissioner Abbott requested the Board bring back the consideration of a lateral ordinance to require residents to maintain their private lateral sewer lines and some way of preventing unnecessary inflow into sanitary system. He suggested that this effort may help to reduce infiltration to 75% of the current volume. This would help take some of the pressure off the plant and reduce some of the struggles while upgrades are being worked on. J. Barnes stated that Mill Valley staff had previously been working with the SASM agency staff to create a uniform lateral ordinance, but it had been postponed. They had been using a draft of Sausalito ordinance. The discussion centered on ways to implement an ordinance and how to enforce compliance and current ongoing work on laterals to address this issue.

Action: Consideration of a lateral ordinance will be a topic for a future Board Meeting. Also J. Barnes and/or M. Grushayev will provide a copy of Sausalito's draft ordinance.

**Adjournment**

It was moved, seconded and carried that the meeting be adjourned at approximately 7:40 pm.

*The next scheduled meeting of the SASM Board is October 17, 2013 at 7:00pm.*