FILE BY MAY 15, 2014

April 10, 2014

Dear Property Owner:

Enclosed is a form providing Income Guidelines and a Declaration for property owners who wish to apply for the **Library Tax Exemption** for the upcoming 2014-15 property tax bill.

Please read the **Income Guidelines for Exemption to City of Mill Valley 2014-15 Library Tax** and, if you qualify, please complete and sign the **Declaration of Exemption to City of Mill Valley 2014-15 Library Tax Form** on the reverse side of Page 2. Once completed, return the form by May 15, 2014 to:

City of Mill Valley
Library Tax Exemption
Department of Public Works
26 Corte Madera Avenue
Mill Valley, CA 94941

For further information, please contact the Department of Public Works at (415) 384-4800, or by email at vtyler@cityofmillvalley.org.

INCOME GUIDELINES FOR EXEMPTION TO
CITY OF MILL VALLEY
2014-15 LIBRARY TAX

1. The property must be owner occupied.

2. The total **gross household income** from all sources, including social security, for the 2013 calendar year does not exceed the following:

For a single-person household:	$67,950
For a two-person household:	$77,700
For a three-person household:	$87,400
For a four-person household:	$97,100
For a five-person household:	$104,850

3. In order to meet the deadline to qualify for the exemption on your September, 2014-15 tax bill, **you must file your request by May 15, 2014**.

4. **You must reapply each year** to keep the exemption in effect. A form will automatically be sent to those who filed the previous year.

Complete the declaration on the **reverse side** and return to:

Library Tax Exemption
City of Mill Valley
Department of Public Works
26 Corte Madera Avenue
Mill Valley, CA 94941.

For further information, please contact the Department of Public Works at (415) 384-4800, or by email at vtyler@cityofmillvalley.org.

DEADLINE TO FILE: MAY 15, 2014

DECLARATION OF EXEMPTION TO
CITY OF MILL VALLEY
2014-15 LIBRARY TAX

I, _____declare:
(print name)

1. I am the owner of and reside in that single-family residential dwelling located in the City of Mill Valley at _____, which bears
(*street address*)
Marin County Assessor's Parcel Number (APN) _____.
(*APN appears on your mailing label)*

2. **Total gross household income** (before expenses, losses and taxes) from **all sources** during the **2013** calendar year was the sum of $_____.

3. This is a (*check one*):
_____single-person household
_____two person household
_____three person household
_____four person household
_____five person household

I hereby claim exemption from the Library Tax, a Special Tax authorized and approved by the voters in November, 1986.

I declare under penalty of perjury that the foregoing is true and correct.

Executed in Mill Valley, California on _____, 2014.

_____
(Signature)