Agenda Explanation
SASM Board Meeting
December 20, 2012

Item No. 2
Managers' Report

1. **Process Units:** All plant process units were operational during this reporting period. The plant experienced a significant storm December 1st and 2nd. The plant was successful during the powerful storm with no violations of our permit. Peak instantaneous influent plant flow during the storm was 30.18 MGD.
   Belt press control panel failed due to melted wiring; Maintenance revived the panel and brought the unit back in service.

2. **Odors:** No odor complaints were received during this reporting period. Staff has attained a budget quote for the Rosemont line study to identify sources of odors.

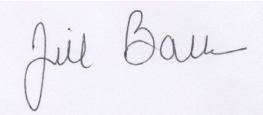
3. **General Manager Recruitment:** First round interviews are scheduled for 12/17/12.

4. **Private Lateral Replacement Project Update.** Table of activities can be seen in Attachment 1.

5. **Laboratory Analyst/ Treatment Plant Operator Recruitment:** It is anticipated the positions will be filled by the December 16 week.

6. **North Equalization Pond Rehabilitation Project Update**
   The partial liner to the north pond was completed prior to the 12/1-12/2 storm events. The north and south ponds were filled during the storm at the same time. The water level averaged 1.6 feet for both equalized ponds during the storms. On December 4 the north pond was tested and a leak in the same location outside the berm wall was identified at a much lower pond water elevation of 1.97 feet. Staff gave M&G the Notice to Proceed for the additive BID (line rest of pond). The north pond was dye tested on 12/11/12 to identify if the dye was observed on the outer berm wall. The dye was identified on the outer berm wall; the pH of the water was also almost identical. M&G has ordered the liner material and is scheduling the construction for the first part of January.

Recommended Action: Receive report.

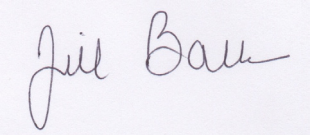


Jeff Carson
Interim General Manager

Agenda Explanation
SASM Board Meeting
December 20, 2012

Item No. 3
Approve Budget Adjustment and Authorize Director of Public Works to Award Contract to Install Belt Filter Press.
See Staff report.

Recommended Action: Award Contract



Jeff Carson
Interim General Manager

Agenda Explanation
SASM Board Meeting
December 20, 2012

Item No. 4
Presentation of the NPDES Renewed Permit.
See Staff report.

Agenda Explanation
SASM Board Meeting
December 20, 2012

Item No. 5
Election of SASM Officers for 2013

Background: Historically the officers have been selected on a rotational basis. At the October 15th, 2009 Board Meeting, SASM Board President Jacobs suggested that when the selection of Officers for 2010 takes place the Board should move away from the rotation and hold formal elections. There was a consensus among the Commissioners that the rotational selection provided an equal chance to each representative of the districts to serve as an officer. However, there was a general agreement that this was not always in the best interest of SASM because the rotational selection could "elect" a representative who may not have been on the Board the previous year. Additionally, if the rotation was changed for some reason, as it has in the past, a representative may not serve as an officer for an extended period. Several of the Commissioners felt Board Officer should at least have been on the Board the previous year in order to maintain consistency from year to year.

The Board took the following action at the October 15, 2009 meeting:

> *Action: MIS Cobey/Morphew and carried on a vote of 6 to 0 that the Board conduct election of officers at the December I7'h, 2009 meeting and not appoint officers for the coming year based on rotation.*

Since that time, the Board has elected Officers for the coming year at the December Board meeting.
The elected Officer positions are: President, Vice-President and Secretary. The following is a description of duties for each position from the Joint Powers Agreement and is presented so interested candidates have an understanding of the duties of each position:

<u>Section 7. Officers and Duties.</u>

7.1. A President, a Vice-President and a Secretary shall be elected by the Commission from its own members. The term of each office shall be one year and thereafter until a successor is elected.

7.2. The Agency's officers shall perform directly, or, with approval of the Commission, cause to be performed by other Agency representatives, the duties described below and such other duties as may be imposed by the Commission:

7 .2.1.President: Sign contracts and other instruments on behalf of the Agency.

7.2.2. Vice President: Act in the absence of the President.

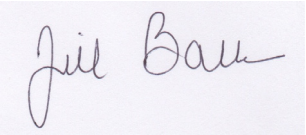
7 .2.3.Secretary: Countersign contracts and instruments on behalf of the Agency; keep minutes of all Commission meetings, copies of which shall be provided to Commission members and the Member Entities.

The current Officers of the SASM Board of Commissioners are as follows
President- Lew Kious
Vice-President- Andy Berman
Secretary – Pedro Femenia

Agenda Explanation
SASM Board Meeting
December 20, 2012

Recommendation
That the Board accept nominations for and elect officers to the following positions, which take effect at the January 2013 meeting:

1. President
2. Vice -President
3. Secretary



Jeff Carson
Interim General Manager

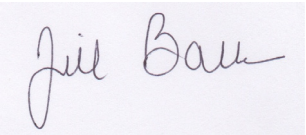
Agenda Explanation
SASM Board Meeting
December 20, 2012

Item No. 6
Future Agenda Items
This section allows the Board to suggest possible agenda items at future meetings. No Actions will be taken at this time.

Item No. 7
Commissioners Open Time.
No actions to be taken at this time.

Adjourn

The next scheduled meeting of the SASM Board will be January 17th, 2013 at 7:00pm.



_____
Jeff Carson
Interim General Manager