

LIBRARY BOARD OF TRUSTEES
Zoom
February 10, 2021
7 PM

Board Members Present: Janice Prochaska (Chair), George Rodericks (Vice-Chair) Halicue Hanna, *Joyce Kleiner, William Sawyers*

Guests Present: Deborah Sorondo, Mill Valley Library Foundation Board Chair

Staff Present: Anji Brenner, Kristen Clark

Public Open Time: None

Correspondence: None

Board Announcements: None

Approval of Minutes: Motion to approve minutes was seconded and the minutes were accepted and approved.

Janice called meeting to order and read the description of Public Open Time and welcomed Deborah Sorondo, President of the MV Board Foundation. Debbie gave a positive, brief review of the Foundation's current efforts and reported that they'd lost an administrator and put out an informal call for recommendations.

Janice relayed inquiries about patrons and former volunteers about re-engaging with the Friends of the Library. She reported that people are missing the community and connection.

City Librarian's Report:

City Librarian Anji Brenner reported on the following:

1. Our new Youth Services librarian performed outreach to over 100 students at Tam High week at the request of the Black Student Union in support of their ongoing work with the student body and celebration of Black History Month.
2. Ongoing search for Adult services staff continues, the posting has been out for 3 weeks and Anje hopes to interview candidates soon after it closes.
3. Update on Zip Books grant application, which is funded by Cal State Library and is patron driven. Anji supported the application and Library participation because it provides opportunities to reach new markets and better serve differently-abled patrons.

Bill asked about the percentage of patrons that access the website. During pandemic, Anji reported that overall site usage increased due to increased patron agility online.

4. The Children's Staff is planning this Summer Reading program and events are planned for Monday - Thursday and will utilize the outdoor amphitheater.

5. Wifi in the Plaza to take place later this month.

Janice had questions about Friends Bookstore Operations. Anji referred her to Jen Deering, and reported that the Friends' Board decided to go with a newer, profitable model that required fewer, specifically skilled volunteers.

New Business

1. Update on budget process. New cycle starts July 1 with a hope for a return to pre-pandemic funding levels. Most line items will remain the same but the budget will reflect an increase in in-person programming and staffing levels.

2. MOU with union employees confirmed beginning of this year and Anje reported that everyone moved to step 7 which is equal to a 6.6 increase.

3. Question as to whether Library received ARPA funds. The Library does not.

4. Plan to offer additional digital services, which more funds allocated toward databases and e-content.

Old Business

1. Update on Re-opening: Goal is to get to 61/7 staffing goals by May 2022. Staff would like to survey patrons about desired hours during the next 2 weeks. Mask mandates will change second week in Feb and Library staff is optimistic we'll begin moving towards pre-pandemic hours. Staffing timeline goal is April 2022.

2. Continued Review and Approval of Workplan for 2022/2023.

3. Library will continue to increase the diversity of offerings with priority placed on diversity of subject matter and authors.

4. Anje reported that Staff brainstorming sessions are frequent and productive in staff meetings.

5. New scanners are needed to read new bar codes.

6. Staff researching the purchase of new magazine titles as patron requests and interests may have changed during the pandemic.

7. Library will continue to offer free copies, re: equity. At present, the first five copies are free, and 15 cents/copy from then on.

8. Staff would like to increase outreach to elderly patrons and Beyond the Wall with a goal of increased delivery to homebound patrons. Also researching liability issues.

9. The majority of collection has been tagged and RFID project will be completed by mid-March. RFID pads are currently at circulation.

8. Janice asked about elimination of fees. It was agreed that we have very few issues here and, in general, very responsible patrons.

9. Children's Staff will do story time in MV parks, with a plan to increase outreach and find new and creative ways use PT staff.

10. Library will subscribe to a new streaming service for author talks, which will offer patrons and book clubs access to author content without having to book them.

Agenda Setting for March 10th

1. Anji would like to facilitate a brief discussion on book-banning
2. Continue to discuss progress on Library workplan