



LIBRARY BOARD OF TRUSTEES MEETING MINUTES  
MAY 12, 2022

IN ATTENDANCE

Library Board of Trustee members: Janice Prochaska (Chair), George Rodericks (Vice-Chair), Halicue Hanna

Absent: Joyce Kleiner, William Sawyers

Staff: Anji Brenner (City Librarian), Kristen Clark

CALL TO ORDER – 7:10 PM

PUBLIC OPEN TIME - No speakers.

CORRESPONDENCE BOARD ANNOUNCEMENTS - None.

APPROVAL OF MARCH 10, 2022 MINUTES - Approved

CITY LIBRARIAN'S REPORT

Director Brenner reported on the following topics:

1. Recruitment – Hired new Head of Adult Services, Jen Hooker, former Santa Cruz Public Library System; interim position – Manager of all Branches; Adult & Teen Services,
2. Interviewed – Open Library Assistant, expect to fill soon
3. Recruiting for PT staff in Reference (waiting for Jen to arrive); PT for Children's Department (posted on CalOPS); Adult Reference (PT); three (3) FT - Supervising Librarian, Archivist for History Room, Entry Librarian, Sr Admin Aide position
4. Return to Hours (61) – staffing continues to be a challenge; expect to return to full hours July 5; M-Th 10-8, more in person gradually extend to 9 pm.
5. Children's summer reading program – working on program; Dare to Read; Super Hero Theme; Outdoor Programming – M-Th, T – Teen, W – Wednesdays on Stage, M & Th – craft, education, etc. Reading component as part of the program.

OLD BUSINESS

1. Progress on 1-Year Work Plan for 2022/22

- Zip Books – just launched around March 2022, \$6k grant – Cal State Library; Amazon to fulfill requests not in collection; enthusiastic response; will receive more funding; \$4300 spent – 225 requests; about 14% of requests are declined; most of 14% are present in the collection already - so they don't qualify; E-books not supported; some out of print; majority added to collection
- Diversity Audit – demos from book vendor; Ingram, Baker & Taylor; subscription to diversity tool w/MarinNet; see diversity of consortium as well as local library; voting on it at June meeting
- Training for Staff – Cultural Competencies; Integrating Health & Wellness into work culture
- Popup Storytimes in the Park – started 3-4 weeks ago; alternating between Hauke Park and Boyle Park
- Teen Book Bundles – Reader Advisory Services; Book Recommendations via Form;
- Restoring Library to Pre-Pandemic Order
  - Brought In Shelving Vendor – look at circulation area; improvements via movable shelving
  - Returning Self-Checks
  - Computer Carts moving as well
- Continuing to work on local book club services (2 pilots looking to launch soon); book club kits; book clubs can meet locally in Library
- Library Consortium Speaker Series – public libraries – 2-4 speakers per month – starts in July – ½ novelists other ½ business or science
- Subcommittee in MarinNet – cost sharing formula; MV used to be 7.5% - population, size of collection & circulation

## 2. Update on Revising Collection Development Policy

- Intellectual Freedom
- Recommend a more comprehensive treatment of policy
- Challenged w/Storytime Book
- American Library Association Policy – good example to follow
- Current Policy Needs to Be Updated
- Address process for reconsideration of collection item
- Need a “program policy” – programs from books?

## NEW BUSINESS

### 1. Discussion: 1-Year Work Plan vs. Strategic Plan

- Staff like the 1-Year Work Plan format
- Still hard to plan long-term
- Board supports continuing 1 year plan
- 65-70% accomplished current – issues w/staffing & pandemic

## AGENDA FOR NEXT MEETING

- Collection Development Policy
- Update on current on 1-Year

NEXT MEETING

- June 9 (George Absent)

ADJOURNMENT: 8:24 pm

Prepared by: George Rodericks