



City of Mill Valley
Emergency Preparedness Commission
Notes
June 16, 2022
6:30 PM to 8:30 PM

Commissioners:

Max Perrey (Chair) – Present
Christie Coleman (Vice-Chair) – Present
Michelle Godard Terrell – Absent
Ashley Raveche – Present
Victoria Lim – Present
Daniel Vasquez – Present
Leah Curtis – Present

Public Open Time: None

Approval of the May 2022 meeting minutes – Tabled to the July 2022 Meeting.

Old Business:

- 2022 Mill Valley Campout – Elain Wilkinson to report back.
 - Occurs July 30
 - 70 families signed up
 - Leah Curtis (Lead – to connect with Elaine Wilkinson), Daniel Vasquez, and Ashley Raveche (possible) to attend.

New Business:

- EPC Budget Review.
 - Discussion regarding budgeting philosophy. Commissioner Lim reviewed budget elements.
 - Translation for EPC materials
 - Costs for graphic designs.
 - Requests – Name Tags, EPC Jackets, and Swag Items
 - All purchases through Chief Welch

- Questions from Commissioner Lim:
 - Victoria to share the budget with Chief Welch to share with Mill Valley EPC. The goal is to consider budget priorities to bring to the July meeting.
 - Daniel Vasquez to research vests.
 - Leah Curtis to find the go bags used by the Southern Marin FPD.
 - Leah Curtis and Michelle Terrel to work on the over-the-street banners with SMFD staff.
- Nomination and election of officers
 - Nomination for Chair – Christie Coleman by Ashely Raveche
 - Unanimously carried
 - Nomination for Vice-Chair – Daniel Vasquez by Leah Curtis
 - Unanimously carried.
- Juneteenth Celebration Tabling Event.
 - Commissioner Perrey – described the event and encouraged participation.
 - Christie Coleman and Max Perrey to attend.
 - Christie Coleman – to send the specifications for a new EPC box.

Subcommittee Reports:

- Finance (Lim)
 - Covered previously
- Communications (Terrell/Curtis)
 - Good work ongoing
- NRG/CERT (Terrell/Curtis/Lim)
 - Good efforts throughout the Southern Marin region are ongoing.
 - Great turnouts for the evacuation drills between 50-90 per event
 - CERT Skills day is tentatively set for September.
 - Discussion: CERT course costs are currently \$50, and grants are available.
- Equity (Perrey/Raveche/Vasquez)
 - Working on the budget for translating EPC forms
 - Reminder about the Juneteenth Event
- Evacuation Drill Planning (Coleman/Terrell/Vasquez)
 - Two drills are coming on June 25 (Almonte @ Mt. Tam School and Cloud View).
 - Larger evacuation drills are being evaluated.
- Business Engagement (Coleman/Lim/Perrey)
 - No report
- Cyber Security/Preparedness (Vasquez/Raveche/Terrell)
 - Commissioner Vasquez seeks feedback on the direction of forming a document that supports critical infrastructure (specific on the location of the document).
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the document).

- Consider a letter from the CC or the EPC.
 - Commissioner Raveche recommends the group considers working with the new CM relative to compliance with cybersecurity.
- Community Partnerships (Terrell/Lim/Vasquez)
 - Nothing to report.
 - Flooding/Sea Level Rise Outreach (Coleman/Perrey/Curtis)
 - County to guide coordination for all of the affected communities.
 - Chris Chu to be a Southern Marin Disaster Council Meeting.
 - SMDC – to occur in the Fall – after school is back in session.

City Staff Reports:

- Deputy Chief Welch, Chief Tubbs, or Chief Navarro
 - Update from Marin County Disaster Preparedness Coordinator
 - Meetings continue throughout Marin County Fire Chiefs Association
 - New Readymarin.org website launch
 - We will start a tour with City Councils and Boards.
 - NRG Coordinator update
 - Nothing else to report.
 - FD continues to work with partners on evacuation projects
 - Scott Valley and SMFD/MVPD to host a community meeting.
 - Work continues on the Southern Marin Preparedness Strategic Preparedness
 - Ember Stomp – 2000 residents attended.

Commissioners Reports:

- Huge thanks to Max Perrey for his work on the EPC. We wish him well as he transitions to the City Council. Max will be installed on the Mill Valley City Council - Tuesday at 6:30.
- Question regarding the July EPC meeting on Zoom. Chief Welch to provide the information before the July meeting.

8:30 PM Adjournment