



City of Mill Valley Planning Department Supplemental Application for Fence Permit

26 Corte Madera Ave., Mill Valley, CA 94941 • 415-388-4033 • Fax: 415-381-1736 • www.cityofmillvalley.org

Applicants: Please print or type. Attach additional sheets if necessary. Thank you.

Cross-Reference Information

Address/Location of Project Site:

Assessor's Parcel Number:

Application Requirements

- Completed Application Form
- Filing Fee
- Submit three copies of the following:
 1. Site plan, drawn to scale. At least one copy of the site plan shall be an 8.5" x 11" print or reduction. Site Plan shall include:
 - North arrow and scale
 - Address and Assessor's Parcel Number (APN)
 - Property lines
 - Name of road
 - Location of edge of road
 - The location of the proposed fence with written distances from the fence to the adjacent property line, the face of curb or edge of road, the City sidewalk, and the house
 - Location of any sidewalks and any landscape strip between the sidewalk and curb
 - Location of any utilities (such as power poles and water meters)
 - Location of any rights-of-way, easements or public trails, steps or lanes, creeks or intermittent streams
 - An outline of all structures and driveways located on the lot and lot(s) adjacent to the location of the proposed fence
 - Location of any proposed landscaping
 - Location of any existing or proposed changes in grade, including any existing or proposed retaining walls and fill to level a sloping yard
 2. Elevations. Photographs of similar fences may be submitted instead of elevations. Detailed drawing of fence and gate shall include:
 - Design of fence, such as: picket, wire mesh, solid wood, wrought iron
 - Any existing or proposed retaining walls
 - Indicate height above grade (include any base boards or kick plates proposed)
 - Materials proposed
 - Any color scheme proposed

3. Construction details:
 - Foundation design: depth, diameter, spacing
 - Post size/type
4. Photograph(s) of the proposed fence location
5. If there is a homeowners' association, provide a letter from the homeowners' association for your area commenting specifically on the proposed fence permit application. If the association will not comment on the plans, evidence of its having received your request must be provided.

Certification

I, the undersigned owner of the subject property, have read this application for a development permit and certify that the information, drawings and specifications herewith submitted are true and correct to the best of my knowledge and belief and are submitted under penalty of perjury.

Owner's Signature _____ Date: _____

I, the undersigned applicant, have read this application for a development permit and certify that the information, drawings and specifications herewith submitted are true and correct to the best of my knowledge and belief and are submitted under penalty of perjury.

Applicant's Signature _____ Date: _____

Staff Use Only

Received By: _____

Date: _____